

1. Use the table to find the meaning of the following words.

طوال	تصنيف	مشغول	الأمر	تدرّب
الردّ على	مدير	مفيدة	ما عدا	مواعيد
ثقة	مُحامة	شركة	تجلس	الخبرة
تنظيم	متعاون	شعر	دوام	بيت
اكتسب	تجربة	زبائن	عديداً من	مدّة
جميع	هاتف	تتفع	غسل	خائف
مهام	تنصح	مكتب	لطيف	صالون

office		useful	
law		benefit	
acquired		working hours	
experience		throughout	
salon		except	
duration		all	
matters		tasks	
organisation		manager	
appointments		she sits	
customers		she advises	
to answer		friendly	
phone		cooperating	
he washed		training	
busy		scared	
experience		many	
trust		hair dressing	

2. Using the words above, write as many sentences as possible within 1 minutes!

Handwriting practice lines with a large, faint watermark of the Arabic word 'الدوام' (Al-Dawam) in the background.

3. Share the sentences with the class.